



# Learning Resource Center

## Learning Resource Centers (Library)

The Learning Resource Centers are an essential component of Rowan-Cabarrus Community College. The LRC's provide our clients with library, audiovisual, Internet and instructional resources and services necessary to support the educational programs of the college. They also provide resources to meet the various needs, interests, and aptitudes of the students enrolled in lifelong learning.

RCCC has two libraries, the Charles A. Cannon Library on the South Campus, and one on the North Campus. Each library offers collections of books, magazines, newspapers, audiovisual materials, and equipment selected to support the educational programs of the college. An Early Childhood Learning Laboratory special collection is also housed at each facility.

The centers are open to students, administration, faculty, and staff as well as individuals in the community during the following hours:

Monday - Thursday	7:45 a.m. to 9:00 p.m.
Friday	7:45 a.m. to 5:00 p.m.
Saturday ( <i>both campuses</i> )	9:00 a.m. to 5:00 p.m. ( <i>Selected Saturdays</i> )

Students are encouraged to use these areas for study, research, recreational reading, browsing, or relaxing between classes.

The collections of both libraries include: 37,000 volumes, 495 periodicals, 22 newspapers, and 8,400 audiovisuals. In addition, both libraries have access via Webcat to our online catalog and to other holdings through the Community College Libraries in North Carolina (CCLINC). These books may be requested (through interlibrary loan) by our students and faculty by placing a hold on the item to be borrowed. RCCC also provides a courier service to transfer materials daily between our two campuses.

Books from the general collection are initially checked out for a two-week period and may be renewed. Interlibrary loan books are checked out for a three-week period. In addition, faculty may place reference and AV materials on reserve as needed. Books on the reserve shelves may be checked out with instructor approval. Videos used for telecourse instruction are placed on reserve and self-contained TV/VCR's are provided for viewing in the LRC. Audiovisual materials and equipment are made available for student use in the classroom upon request. Coin-operated plain paper black and white copier plus a color photocopier is available for student and public use.

Fines are charged for all overdue books and other materials (excluding Sundays and holidays). Students may check for overdue items online via their library card and password. These fines must be paid before additional books are checked out and before students will be allowed to register for the next semester. Overdue notices are sent by mail.

The libraries on both campuses also offer online research databases, CD-ROM databases, and numerous pamphlets. North Carolina Libraries for Virtual Education

(NC-LIVE) is also available with access to resources found in various databases, including information from newspapers, magazines, and professional journals.

The library staff assists in locating and using library resources. The LRC staff also supports faculty and students with daily operations of the Distance Learning classrooms on each campus. This includes the distribution and proctoring of tests at the remote site. The library staff also operates the Academic Testing Center in the LRC during specified hours to provide an opportunity for students to make up exams missed during regular class hours, to take tests for Telecourse and Internet classes, and other tests as designated.

All students and faculty are encouraged to take advantage of these services.

## **Mission Statement**

The mission of the Learning Resource Center is to provide those library, audiovisual, and instructional resources and services necessary to support the educational programs of the college, and to meet the various needs, interests, and aptitudes of the patrons for lifelong learning.

To accomplish this purpose, the LRC staff will strive to meet the following objectives:

1. To acquire, organize, and circulate books, periodicals, audiovisuals, and other types of material and equipment needed to support the instructional programs of the college.
2. To provide individualized learning opportunities through a variety of programs and study options.
3. To participate in cooperative relationships with other libraries and educational institutions in an effort to provide additional resources.
4. To instruct users in the effective use of the LRC and all its resources.
5. To provide an atmosphere conducive to learning and to maintain sufficient hours to serve the needs of the patrons.
6. To conduct periodic surveys and maintain open lines of communication between the LRC, students, administration, faculty, and staff to assure the needs of the college community are being met.
7. To administer a top-quality academic testing center with honesty and integrity for our faculty and students.
8. To support day-to-day operations for the Interactive TV (ITV) classrooms at both sites.
9. To train, assist with, and monitor the use of the student Internet service to ensure it is used for college related research and educational activities that are consistent with the mission of the college.