

Waiver Form *for Enrollment in Internet-Based Classes*

Students must meet specific academic and skill prerequisites (as detailed in Sections A and B below) prior to registering for an Internet-based class (Internet, Hybrid, or TeleWeb) at RCCC.

ADVISORS: When registering a student in an Internet-based class and one or more of these prerequisites haven't been met, you will receive an error message stating, "Failed section registration restriction rules." If you determine that qualifying equivalencies exist, complete this form.

Course prerequisites/co-requisites apply, as listed in the college catalog. Also, there may be hardware/software requirements for Internet-based classes - Refer to the schedule for information.

Student Name: (please print) _____ **Student ID:** _____

Advisor Name: (please print) _____ **Office ext. :** _____

Registering for: Fall 20____ Spring 20____ Summer 20____

Equivalency Achieved (Ex: Equivalent course completed - code & name)	Institution (name, city & state)	Year & Semester	Other Comments

In signing, I verify that this student qualifies for registration into an Internet-based class based on the prerequisite *equivalency* detailed above.

Advisor Signature

Date

Student Signature

Date

Please forward the completed form to the Instructional Technologies Office.

Waiver Guidelines: Refer to sections A and B when evaluating student transcripts for appropriateness of waiver. Students must have *successfully completed an Internet-based class at RCCC OR satisfied requirements **A AND B** (as stated below):

- A. Writing and Reading Skills- The student must have met one of the following requirements:**
- ASSET Exam (Score of 42 or greater on language portion AND score of 41 or higher on reading portion).
 - COMPASS Exam (Score of 71 or higher on writing portion AND 81 or higher on the reading portion).
 - *Successful completion of ENG 111, or ENG 090 AND RED 090.
 - Enrolled in ENG 111, or ENG 090 AND RED 090 at the time of PRE-REGISTRATION. *Student must *successfully complete the course **prior to the start** of the Internet-based class.***
 - Equivalent transfer credit for ENG 111, or ENG 090 AND RED 090.

- B. Technical Skills- The student must have met one of the following requirements:**
- Score of 77 or better on the RCCC Technical Proficiency Exam (TPE).
 - *Successful completion of CIS 110, EGR 125, or EDU 271.
 - Enrolled in CIS 110, EGR 125, or EDU 271 at the time of PRE-REGISTRATION. Student must *successfully complete the course **prior to the start** of the Internet-based class.**
 - Equivalent transfer credit for CIS 110, EGR 125, or EDU 271.

**Successful completion is achieved by a grade of "C" or better (includes grades of "CE" but excludes "Audits").*

***Enrollment Contingency (applies to the "In Office" registration period only): If the student is currently enrolled in a course required to qualify for enrollment, he/she must successfully complete the required course to maintain enrollment in the Internet-based class for which the student is registering. If not, the student will be required to satisfy one of the other requirements outlined in areas A and B above by the start of the term/semester to remain in the Internet-based class.*