

What's Happening!

Volume 5 Number 2

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"A gossip is someone who talks to you about others, a bore talks to you about himself, and a brilliant conversationalist, talks to you about yourself"

Hours of Operation

Monday—Thursday
7:45 am— 8:00 pm

Friday
7:45 am—5:00 pm

Saturday
9:00 am—1:00 pm

November 3 &
December 8



Enjoy your October Fall days.

The smell of wood smoke, the crispness in the air and you know that the season is changing!



Information for you

5 Major Time Wasters

1. Spreading yourself too thin by trying to do too many things at once.

Set priorities—Get the most important things done first.

2. Being afraid to delegate.

It's not necessary to do everything. You can still be certain things are being done when you delegate.

3. Not wanting to say "no" to requests.

Decide what you *must* do—and *want* to do—and say "no " to the rest.

4. Procrastinating.

- * Get unpleasant chores done first—if they're important.
- * Divide large tasks into smaller ones and reward yourself when you accomplish something.

5. Being tied to the phone.

Have other screen your calls. Use and answering machine when you don't want to be disturbed. Schedule a telephone hour to return calls.

Source: Dr. Jan Yager, writing in Wonam's Own, Harris Publications Inc.



Three Black Cats

Three black cats, three black cats, in black hats, in black hats,

They all jumped into the Halloween brew. They teased the ghosts & the goblins too!

Have you ever seen such a Hullabaloo??

On Halloween, On Halloween!

