



## Fall Semester 2010 Information Packet

### Information included in this packet:

#### Internet Courses:

- Registration and Orientation Information
- Course Details

#### Hybrid Courses:

- Registration and Orientation Information
- Course Details
- Schedule of Courses (includes on-campus meeting schedule)

#### Telecourses:

- Schedule of Courses (includes on-campus meeting schedule)
- Frequently Asked Questions

#### How Do I Do That?

- Computer Software Questions Answered

**NOTE:** Please view the online Fall Semester 2010 schedule (see WebAdvisor) for up-to-date Distance Education course offerings.

Visit our website at

<http://www.rowancabarrus.edu/distance/>

**Reminder:** It is the sole responsibility of the student to read and follow all RCCC policies and procedures as stated in the RCCC Catalog and Student Handbook, *Academic Information and Policies Section*, and as posted online on the RCCC website.

## Fall 2010: I want to take an Internet Class, *what do I need to do?*

### Step One: Qualify

Be sure you meet the:

- **Academic prerequisites** specific to the class(es) you are interested in taking.
- **Academic and Skill Requirements** (detailed on the next page).
- **Specific Course Requirements** in addition to the basic computer requirements.
  - Requirement details: <http://www.rowcabarrus.edu/distance/coursereqs/>

### Step Two: Register and Pay

Please contact your advisor if you have any questions about these processes.

### Step Three: Complete Orientation

Orientation details: <http://www.rowcabarrus.edu/distance/orientations.html>

**August 9, 2010:** Orientation becomes available to students registered in 16-week and 1<sup>st</sup> 8-week minimester Internet classes that registered on or before August 6.

*Registered after August 6? Orientation begins 48 hours after registration.*

**October 14:** Orientation becomes available to students registered in 2<sup>nd</sup> 8-week minimester Internet classes.

*Students who are new to Internet classes at RCCC are advised to complete the Internet Orientation prior to accessing their Internet classes.*

### Step Four: Access your class(es) in Blackboard!

**August 16:** Internet classes begin at noon. Students should login to access 10 week and / or 1<sup>st</sup> 8 week Internet classes as soon as possible.

**2<sup>nd</sup> 8 week classes:** Internet classes begin at noon, **October 18.** Students should login to access 2<sup>nd</sup> 8 week Internet classes as soon as possible.

**It is strongly encouraged that students begin working in Internet Classes on the first day the class is open.**



SS:  
[www.rowcabarrus.edu](http://www.rowcabarrus.edu)

***Final Deadline Alert!*** Access each internet class by 5:00 pm:

- 16 week classes: August 25
- 1st 8-week minimester: August 19
- 2nd 8-week minimester: October 21

*Students who do not meet this deadline will be automatically withdrawn.*

### Step Five: Participate!

- Use your college e-mail account for all e-mail communication.
- Meet assignment and testing deadlines set by the instructor.
- Spend an average of two hours (or more) per course credit hour each week on coursework.
- Actively participate in the Internet course and weekly contact with the instructor.
- Adhere to the testing requirements of the instructor, including on-campus testing if specified.

**Internet Classes**

These classes are delivered via the Internet through a variety of online techniques such as lecture, video clips, online discussions, e-mail exchanges, chats, and case studies to mention a few. Internet students have no scheduled sessions on campus, although instructors reserve the right to require test-taking in the on-campus testing center. Internet classes are designed to give the student maximum flexibility; however, the student is expected to meet assignment and testing deadlines which provide a framework to promote student progress.

**Online Orientation**

All students who are new to Internet classes at RCCC are encouraged to complete the Online Orientation prior to accessing his/her Internet course.

For detailed instructions go to: <http://www.rowcabarrus.edu/distance/orientations.html>.

**Internet Course Access**

Visit <http://rccc.blackboard.com> for login directions, to access your class(es) and to view important dates and instructions.

**Workshop Schedules**

Several free workshops are available to RCCC students, including an Introduction to Blackboard and various Microsoft operating systems and applications. Go to <http://www.rowcabarrus.edu/labs/> and click on the "Free Workshops" link for more information.

**What are the Academic and Skill Requirements?**

These courses are reading and writing intensive and require the students to use a variety of computer and Internet technologies. If a student has not previously completed an Internet, Hybrid, or TeleWeb course at RCCC with a grade of "C" or better, he/she must have completed the following classes successfully\*, received equivalent transfer credit for the courses, or must be enrolled in the courses at the time of pre-registration and expecting successful completion\* prior to the beginning of the new semester/term.

- ENG 111 or both ENG 090 and RED 090 (or equivalent). If not, the student may enroll if he/she has achieved a Reading placement test score and Writing/Language placement test score that qualifies the student for placement into ENG 111.
- CIS 110, EGR 125, or EDU 271 (or equivalent). If not, the student may enroll if he/she has achieved a placement test score of 77 or better on the Technical Proficiency Exam.

*\*Successful completion is achieved by a grade of "C" or better (includes grades of "CE" but excludes "Audits").*

For information on the Reading, Writing/Language, and Math/Algebra Placement Tests (COMPASS/ASSET) or the Technical Proficiency Exam (TPE), please call or visit Student Services to make an appointment or to get more information. You must have a scheduled appointment to test.

**Student Services:** (704) 216-3593 for North Campus, or (704) 216-3637 for South Campus.

**What are the Basic Computer Requirements for all Internet Classes?**

Students are required to have access to and use particular software and equipment. For detailed information, please visit: <http://www.rowcabarrus.edu/distance/coursereqs/>

**What are the Specific Course Requirements?**

Please refer to <http://www.rowcabarrus.edu/distance/coursereqs/> for additional hardware and/or software required by the instructor.

**For more information about Distance Education Courses, visit <http://www.rowcabarrus.edu/distance/>**



# RCCC Fall 2010

## I want to take a Hybrid Class, *what do I need to do?*

### Step 1: Qualify

- **Be sure you meet the:**
  - Academic prerequisites specific to the class(es) you are interested in taking.
  - Academic and Skill Requirements (*details listed on the reverse of this page*).
  - Specific Course Requirements in addition to the basic computer requirements.
  - For details on all of these requirements:  
<http://www.rowancabarrus.edu/distance/coursereqs/>

### Step 2: Register and Pay

- Please contact your advisor if you have any questions about these processes.

### Step 3: Attend the First Face-to-Face Class

- **Hybrid courses meet on campus on specified days. See the Schedule for locations, times and dates.**
- **Attendance in the first class meeting is mandatory.** Attendance at all scheduled class meetings is expected. *Those students who do not attend the first class meeting and do not meet with the instructor during the following week will be dropped immediately.*
- All students who are enrolled in a Hybrid course will complete the orientation in Blackboard during the first face-to-face class session. Once the orientations steps are complete, the instructor will turn access on for each student in the Hybrid course.

### Step 4: Access Your Class in Blackboard and Participate!

- Use your college email account for all e-mail communication.
- After your first face-to-face class, be sure to login to Blackboard each week, or as directed by your instructor. (<http://rccc.blackboard.com>)
- Many Hybrid courses offer the online portion of the course as the primary instructional environment, with the face to face sessions used for follow-up, hands on activities and presentation sessions.
- Students taking Hybrid courses must attend all on-campus sessions and complete the online coursework.
- Actively participate in the online portion of the course and keep in contact with the instructor.
- Meet assignment and testing deadlines set by the instructor.

# RCCC Fall 2010 | Hybrid Course Details

## Hybrid Course

This type of class combines an Internet Course with face-to-face instruction. A large amount of the course is delivered as an Internet course, accompanied by on-campus meetings for lecture, discussion, and presentations.

Hybrid courses meet on campus on specified days (*see the semester schedule for locations, times and dates*).

**Students will not have access to the Blackboard (Internet) portion of the course until the Instructor's first meeting with the class.**

## Hybrid Student Attendance

**Attendance in the first class meeting is mandatory.** Attendance at all scheduled class meetings is expected. *Those students who do not attend the first class meeting and do not meet with the instructor during the following week will be dropped immediately.*

## Hybrid Orientation

All students who are enrolled in a Hybrid course will complete the orientation in Blackboard during the first face-to-face class session. Once the orientations steps are complete, the instructor will turn access on for each student in the Hybrid course.

For details on this process please visit: <http://www.rowcabarrus.edu/distance/orientations.html>.

## Blackboard Course Access



Visit <http://rccc.blackboard.com> for login directions, to access your course(s) and to view important dates and instructions.

## Workshop Schedules

Several free workshops are available to RCCC students, including an Introduction to Blackboard and various Microsoft operating systems and applications. Go to <http://www.rowcabarrus.edu/labs/> and click on the "Free Workshops" link for more information.

## What are the Academic and Skill Requirements?

These courses are reading and writing intensive and require the students to use a variety of computer and Internet technologies. If a student has not previously completed an Internet, Hybrid, or TeleWeb course at RCCC with a grade of "C" or better, he/she must have completed the following classes successfully\*, received equivalent transfer credit for the courses, or must be enrolled in the courses at the time of pre-registration and expecting successful completion\* prior to the beginning of the new semester/term.

For student academic and skill requirements, visit the following RCCC website:  
<http://www.rowcabarrus.edu/distance/eligibility.html>

**Additional questions about requirements or testing?** Contact: [studentservices@rowcabarrus.edu](mailto:studentservices@rowcabarrus.edu).

## What are the Basic Computer Requirements for all Hybrid Courses?

Students are required to have access to and use particular software and equipment. For detailed information, please visit:

<http://www.rowcabarrus.edu/distance/coursereqs/>

## What are the Specific Course Requirements?

Please refer to <http://www.rowcabarrus.edu/distance/coursereqs/> for additional hardware and/or software required by the instructor.

**For more information about Distance Education Courses, visit <http://www.rowcabarrus.edu/distance/>**

Synonym	Course	Prefix	Sect	Course Title	Printed Comments	Location	Room	Days	Start Time	End Time	Start Date	End Date	Last Name	First Name
037079	BIO	111	400	General Biology I	CLASS meets online, LAB meets face-to-face	N	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Madrazo	Denise
037079	BIO	111	400	General Biology I	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	N	635	S	09:00AM	11:50AM	8/16/10	12/15/10	Hendricks	Matthew
037079	BIO	111	400	General Biology I	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	N	635	S	09:00AM	11:50AM	8/16/10	12/15/10	Hendricks	Matthew
037079	BIO	111	400	General Biology I	and 12/11	N	635	S	09:00AM	11:50AM	8/16/10	12/15/10	Hendricks	Matthew
037080	BIO	111	410	General Biology I	Class meets online, LAB meets face-to-face	S	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Madrazo	Denise
037080	BIO	111	410	General Biology I	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	S	305	S	09:00AM	11:50AM	8/16/10	12/15/10	Madrazo	Denise
037080	BIO	111	410	General Biology I	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	S	305	S	09:00AM	11:50AM	8/16/10	12/15/10	Madrazo	Denise
037080	BIO	111	410	General Biology I	and 12/11	S	305	S	09:00AM	11:50AM	8/16/10	12/15/10	Madrazo	Denise
037083	BIO	112	400	General Biology II	CLASS meets online, LAB meets face-to-face	N	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Madrazo	Denise
037083	BIO	112	400	General Biology II	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	N	635	S	12:00PM	02:50PM	8/16/10	12/15/10	Hendricks	Matthew
037083	BIO	112	400	General Biology II	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	N	635	S	12:00PM	02:50PM	8/16/10	12/15/10	Hendricks	Matthew
037083	BIO	112	400	General Biology II	and 12/11	N	635	S	12:00PM	02:50PM	8/16/10	12/15/10	Hendricks	Matthew
037084	BIO	112	410	General Biology II	CLASS meets online, LAB meets face-to-face	S	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Madrazo	Denise
037084	BIO	112	410	General Biology II	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	S	305	S	12:00PM	02:50PM	8/16/10	12/15/10	Madrazo	Denise
037084	BIO	112	410	General Biology II	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	S	305	S	12:00PM	02:50PM	8/16/10	12/15/10	Madrazo	Denise
037084	BIO	112	410	General Biology II	and 12/11	S	305	S	12:00PM	02:50PM	8/16/10	12/15/10	Madrazo	Denise
037101	BIO	168	400	Anatomy and Physiology I	CLASS meets online, LAB meets face-to-face	N	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Stikeleather	Samantha
037101	BIO	168	400	Anatomy and Physiology I	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	N	633	S	09:00AM	11:50AM	8/16/10	12/15/10	Pullen	Leslie
037101	BIO	168	400	Anatomy and Physiology I	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	N	633	S	09:00AM	11:50AM	8/16/10	12/15/10	Pullen	Leslie
037101	BIO	168	400	Anatomy and Physiology I	and 12/11	N	633	S	09:00AM	11:50AM	8/16/10	12/15/10	Pullen	Leslie
037102	BIO	168	410	Anatomy and Physiology I	CLASS meets online, LAB meets face-to-face	S	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Stikeleather	Samantha
037102	BIO	168	410	Anatomy and Physiology I	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	S	304	S	09:00AM	11:50AM	8/16/10	12/15/10	Shipp	Tabelech
037102	BIO	168	410	Anatomy and Physiology I	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	S	304	S	09:00AM	11:50AM	8/16/10	12/15/10	Shipp	Tabelech
037102	BIO	168	410	Anatomy and Physiology I	and 12/11	S	304	S	09:00AM	11:50AM	8/16/10	12/15/10	Shipp	Tabelech

Synonym	Course	Prefix	Sect	Course Title	Printed Comments	Location	Room	Days	Start Time	End Time	Start Date	End Date	Last Name	First Name
037120	BIO	169	400	Anatomy and Physiology II	CLASS meets online, LAB meets face-to-face	N	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Stikeleather	Samantha
037120	BIO	169	400	Anatomy and Physiology II	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	N	633	S	12:00PM	02:50PM	8/16/10	12/15/10	Pullen	Leslie
037120	BIO	169	400	Anatomy and Physiology II	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	N	633	S	12:00PM	02:50PM	8/16/10	12/15/10	Pullen	Leslie
037120	BIO	169	400	Anatomy and Physiology II	and 12/11	N	633	S	12:00PM	02:50PM	8/16/10	12/15/10	Pullen	Leslie
037121	BIO	169	410	Anatomy and Physiology II	CLASS meeting online, LAB meeting face-to-face	S	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Stikeleather	Samantha
037121	BIO	169	410	Anatomy and Physiology II	LAB meeting dates: 8/21, 8/28, 9/11, 9/25, 10/2,	S	304	S	12:00PM	02:50PM	8/16/10	12/15/10	Shipp	Tabelech
037121	BIO	169	410	Anatomy and Physiology II	10/16, 10/23, 10/30, 11/6, 11/13, 11/20,	S	304	S	12:00PM	02:50PM	8/16/10	12/15/10	Shipp	Tabelech
037121	BIO	169	410	Anatomy and Physiology II	and 12/11	S	304	S	12:00PM	02:50PM	8/16/10	12/15/10	Shipp	Tabelech
039114	BTC	181	460	Basic Lab Techniques	Class meeting online, Lab meeting face-to-face	NCRC	SITE	MTWTHFS	TBA		8/16/10	12/15/10	Scherczinger	Carol
039114	BTC	181	460	Basic Lab Techniques	Lab meeting dates: 8/16, 8/23, 8/30, 9/13, 9/20,	NCRC	329	M	09:00AM	12:00PM	8/16/10	12/15/10	Scherczinger	Carol
039114	BTC	181	460	Basic Lab Techniques	9/27, 10/4, 10/18, 10/25, 11/1, 11/8, 11/15,	NCRC	329	M	09:00AM	12:00PM	8/16/10	12/15/10	Scherczinger	Carol
039114	BTC	181	460	Basic Lab Techniques	11/22, 11/29 and 12/6	NCRC	329	M	09:00AM	12:00PM	8/16/10	12/15/10	Scherczinger	Carol
037722	CHM	090	410	Chemistry Concepts	Meeting dates: 8/16, 8/23, 8/30, 9/13, 9/20,	S	3349	M	09:00AM	10:50AM	8/16/10	12/15/10	Shipp	Tabelech
037722	CHM	090	410	Chemistry Concepts	9/27, 10/4, 10/18, 10/25, 11/1, 11/8, 11/15,	S	3349	M	09:00AM	10:50AM	8/16/10	12/15/10	Shipp	Tabelech
037722	CHM	090	410	Chemistry Concepts	11/22, 11/29 and 12/6	S	3349	M	09:00AM	10:50AM	8/16/10	12/15/10	Shipp	Tabelech
038011	COM	110	415	Introduction to Communication	Meets 8/20/10 only	S	209	F	08:00AM	09:50AM	8/16/10	12/15/10	Marrone	Lyndsay
038028	COM	231	405	Public Speaking	Meets 8/18/10 only	N	226	W	06:00PM	08:45PM	8/16/10	12/15/10	Marrone	Lyndsay
038283	CTS	125	400	Presentation Graphics	Meeting dates: 8/16, 8/23, 8/30, 9/13, 9/20,	N	128	M	12:00PM	01:50PM	8/16/10	12/15/10	<i>Unstaffed</i>	
038283	CTS	125	400	Presentation Graphics	9/27, 10/4, 10/18, 10/25, 11/1, 11/8, 11/15,	N	128	M	12:00PM	01:50PM	8/16/10	12/15/10	<i>Unstaffed</i>	
038283	CTS	125	400	Presentation Graphics	11/22, 11/29 and 12/6	N	128	M	12:00PM	01:50PM	8/16/10	12/15/10	<i>Unstaffed</i>	
037152	DEN	100	400	Basic Orofacial Anatomy	Meeting dates: 8/18, 9/1, 9/15, 9/29, 10/27,	N	604	W	02:00PM	03:45PM	8/16/10	12/15/10	Kamp	Linda
037152	DEN	100	400	Basic Orofacial Anatomy	11/10 and 12/8	N	604	W	02:00PM	03:45PM	8/16/10	12/15/10	Kamp	Linda
037153	DEN	101	400	Preclinical Procedures	Meets every T/Th and select W with DEN 101-401	N	604	W	09:30AM	11:20AM	8/16/10	12/15/10	Myers	Amanda
037153	DEN	101	400	Preclinical Procedures	Wednesday meeting dates: 8/18, 9/1, 9/15, 9/29,	N	604	T	09:30AM	12:20PM	8/16/10	12/15/10	Myers	Amanda
037153	DEN	101	400	Preclinical Procedures	10/27, 11/10 and 12/8	N	604	TH	01:00PM	03:50PM	8/16/10	12/15/10	Myers	Amanda


Synonym	Course	Prefix	Sect	Course Title	Printed Comments	Location	Room	Days	Start Time	End Time	Start Date	End Date	Last Name	First Name
037154	DEN	101	401	Preclinical Procedures	Meets every T/Th and select W with DEN 101-400	N	604	W	09:30AM	11:20AM	8/16/10	12/15/10	Myers	Amanda
037154	DEN	101	401	Preclinical Procedures	Wednesday meeting dates: 8/18, 9/1, 9/15, 9/29,	N	604	T	01:00PM	03:50PM	8/16/10	12/15/10	Myers	Amanda
037154	DEN	101	401	Preclinical Procedures	10/27, 11/10 and 12/8	N	604	TH	09:30AM	12:20PM	8/16/10	12/15/10	Myers	Amanda
037155	DEN	102	400	Dental Materials	Meets every T/Th and select W with DEN 102-401	N	604	W	11:30AM	12:45PM	8/16/10	12/15/10	Kamp	Linda
037155	DEN	102	400	Dental Materials	Wednesday meeting dates: 8/18, 9/1, 9/15, 9/29,	N	601	T	10:00AM	11:50AM	8/16/10	12/15/10	Kamp	Linda
037155	DEN	102	400	Dental Materials	10/27, 11/10 and 12/8	N	601	TH	01:00PM	02:50PM	8/16/10	12/15/10	Kamp	Linda
037156	DEN	102	401	Dental Materials	Meets every T/Th and select W with DEN 102-400	N	604	W	11:30AM	12:45PM	8/16/10	12/15/10	Kamp	Linda
037156	DEN	102	401	Dental Materials	Wednesday meeting dates: 8/18, 9/1, 9/15, 9/29,	N	601	T	01:00PM	02:50PM	8/16/10	12/15/10	Kamp	Linda
037156	DEN	102	401	Dental Materials	10/27, 11/10 and 12/8	N	601	TH	10:00AM	11:50AM	8/16/10	12/15/10	Kamp	Linda
037189	EDU	221	400	Children With Exceptional	Meeting dates: 8/19 (10:55AM-12:10PM), 9/2,	N	629	TH	09:25AM	12:20PM	8/16/10	12/15/10	Schaening	Melissa
037189	EDU	221	400	Children With Exceptional	9/16, 9/30, 10/14, 10/28, 11/18 and 12/9	N	629	TH	09:25AM	12:20PM	8/16/10	12/15/10	Schaening	Melissa
037182	EDU	251	400	Exploration Activities	Meeting dates: 8/19 (9:25-10:40AM), 8/26, 9/9,	N	629	TH	09:25AM	12:20PM	8/16/10	12/15/10	Mervin	Steva
037182	EDU	251	400	Exploration Activities	9/23, 10/7, 10/21, 11/4 and 12/2	N	629	TH	09:25AM	12:20PM	8/16/10	12/15/10	Mervin	Steva
037184	EDU	251	415	Exploration Activities	Meeting dates: 8/19 (6:00-7:15PM), 8/26, 9/9,	S	209	TH	06:00PM	08:55PM	8/16/10	12/15/10	Mervin	Steva
037184	EDU	251	415	Exploration Activities	9/23, 10/7, 10/21, 11/4 and 12/2	S	209	TH	06:00PM	08:55PM	8/16/10	12/15/10	Mervin	Steva
037187	EDU	259	415	Curriculum Planning	Meeting dates: 8/19 (7:30-8:45PM), 9/2, 9/16,	S	209	TH	06:00PM	08:55PM	8/16/10	12/15/10	Novick	Sandra
037187	EDU	259	415	Curriculum Planning	9/30, 10/14, 10/28, 11/18 and 12/9	S	209	TH	06:00PM	08:55PM	8/16/10	12/15/10	Novick	Sandra
038112	ENG	111	405	Expository Writing	Meets 8/17 and 8/19 only	N	327G	TTH	06:00PM	07:15PM	8/16/10	12/15/10	Fox	Ginger
038113	ENG	111	406	Expository Writing	Meets 8/17 and 8/19 only	N	327G	TTH	09:00PM	10:15PM	8/16/10	12/15/10	Fox	Ginger
038448	ENG	111	415	Expository Writing	Meets 8/20/10 only	S	209	F	10:00AM	12:37PM	8/16/10	12/15/10	Ginn	Donna
038143	ENG	112	405	Argument-Based Research	Meets 8/18/10 only	N	327G	W	06:00PM	08:45PM	8/16/10	12/15/10	Ginn	Donna
038151	ENG	114	425	Prof Research & Reporting	For ELC, Requires computer classroom, Meets	HWY29	9232	T	06:00PM	08:37PM	8/16/10	12/15/10	Palmer	Shelley
038151	ENG	114	425	Prof Research & Reporting	8/17/10 only	HWY29	9232	T	06:00PM	08:37PM	8/16/10	12/15/10	Palmer	Shelley
038447	ENG	232	410	American Literature II	Meeting dates: 8/20, 9/10, 10/1, 10/29 and 12/3	S	2206	F	01:00PM	01:50PM	8/16/10	12/15/10	Barnhouse	Sandra
038447	ENG	232	410	American Literature II	Meeting dates: 8/20, 9/10, 10/1, 10/29 and 12/3	S	2206	F	01:00PM	01:50PM	8/16/10	12/15/10	Barnhouse	Sandra
037280	HIS	131	410	American History I	Requests 2000 building; Meeting dates: 8/20,	S	2220	F	12:00PM	01:00PM	8/16/10	12/15/10	Smith	Sherylle
037280	HIS	131	410	American History I	8/27, 9/10, 10/22 and 11/12	S	2220	F	12:00PM	01:00PM	8/16/10	12/15/10	Smith	Sherylle

Synonym	Course	Prefix	Sect	Course Title	Printed Comments	Location	Room	Days	Start Time	End Time	Start Date	End Date	Last Name	First Name
037286	HIS	132	410	American History II	Requests 2000 building; Meeting dates: 8/20,	S	2220	F	12:00PM	01:00PM	8/16/10	12/15/10	Smith	Sherylle
037286	HIS	132	410	American History II	8/27, 9/17, 10/29 and 11/19	S	2220	F	12:00PM	01:00PM	8/16/10	12/15/10	Smith	Sherylle
037940	MAT	060	411	Essential Mathematics	Meeting dates: 8/19, 8/26, 9/2, 9/9, 9/16,	S	3233	TH	08:00AM	10:15AM	8/16/10	12/15/10	Wright	I Vanessa
037940	MAT	060	411	Essential Mathematics	9/23, 9/30, 10/7, 10/14, 10/21, 10/28, 11/4,	S	3233	TH	08:00AM	10:15AM	8/16/10	12/15/10	Wright	I Vanessa
037940	MAT	060	411	Essential Mathematics	11/18 and 12/2	S	3233	TH	08:00AM	10:15AM	8/16/10	12/15/10	Wright	I Vanessa
037941	NET	125	4201	Networking Basics	1st 8 week MM, 8/16-10/8 - Meeting dates: 8/16,	HWY29	9104	MW	08:00AM	12:20PM	8/16/10	10/8/10	Knight	Kathy
037941	NET	125	4201	Networking Basics	8/18, 8/23, 8/25, 8/30, 9/1, 9/8, 9/13, 9/15,	HWY29	9104	MW	08:00AM	12:20PM	8/16/10	10/8/10	Knight	Kathy
037941	NET	125	4201	Networking Basics	9/20, 9/22, 9/27, 9/29, 10/4 and 10/6	HWY29	9104	MW	08:00AM	12:20PM	8/16/10	10/8/10	Knight	Kathy
037942	NET	125	4211	Networking Basics	1st 8 week MM, 8/16-10/8 - Meeting dates: 8/16,	HWY29	9104	MW	01:00PM	05:00PM	8/16/10	10/8/10	Brand	John
037942	NET	125	4211	Networking Basics	8/18, 8/23, 8/25, 8/30, 9/1, 9/8, 9/13, 9/15,	HWY29	9104	MW	01:00PM	05:00PM	8/16/10	10/8/10	Brand	John
037942	NET	125	4211	Networking Basics	9/20, 9/22, 9/27, 9/29, 10/4 and 10/6	HWY29	9104	MW	01:00PM	05:00PM	8/16/10	10/8/10	Brand	John
037943	NET	125	4251	Networking Basics	1st 8 week MM, 8/16-10/8 - Meeting dates: 8/16,	HWY29	9104	MW	06:00PM	09:30PM	8/16/10	10/8/10	Reid	Douglas
037943	NET	125	4251	Networking Basics	8/18, 8/23, 8/30, 9/13, 9/20, 9/27, 10/4 and 10/6	HWY29	9104	MW	06:00PM	09:30PM	8/16/10	10/8/10	Reid	Douglas
037944	NET	126	4202	Routing Basics	2nd 8 week MM, 10/18-12/15 - Meeting dates: 10/18, 10/20, 10/25, 10/27, 11/1, 11/3, 11/8,	HWY29	9104	MW	08:00AM	12:20PM	10/18/10	12/15/10	Knight	Kathy
037944	NET	126	4202	Routing Basics	11/10, 11/15, 11/17, 11/22, 11/29, 12/1, 12/6,	HWY29	9104	MW	08:00AM	12:20PM	10/18/10	12/15/10	Knight	Kathy
037944	NET	126	4202	Routing Basics	12/8, 12/13 and 12/15	HWY29	9104	MW	08:00AM	12:20PM	10/18/10	12/15/10	Knight	Kathy
037945	NET	126	4212	Routing Basics	2nd 8 week MM, 10/18-12/15 - Meeting dates: 10/18, 10/20, 10/25, 10/27, 11/1, 11/3, 11/8,	HWY29	9104	MW	01:00PM	05:00PM	10/18/10	12/15/10	Brand	John
037945	NET	126	4212	Routing Basics	11/10, 11/15, 11/17, 11/22, 11/29, 12/1, 12/6,	HWY29	9104	MW	01:00PM	05:00PM	10/18/10	12/15/10	Brand	John
037945	NET	126	4212	Routing Basics	12/8, 12/13 and 12/15	HWY29	9104	MW	01:00PM	05:00PM	10/18/10	12/15/10	Brand	John
037946	NET	126	4252	Routing Basics	2nd 8 week MM, 10/18-12/15 - Meeting dates: 10/18, 10/20, 10/25, 11/1, 11/8, 11/15, 11/22,	HWY29	9104	MW	06:00PM	09:30PM	10/18/10	12/15/10	Reid	Douglas
037946	NET	126	4252	Routing Basics	11/29, 12/6, 12/13 and 12/15	HWY29	9104	MW	06:00PM	09:30PM	10/18/10	12/15/10	Reid	Douglas

Synonym	Course	Prefix	Sect	Course Title	Printed Comments	Location	Room	Days	Start Time	End Time	Start Date	End Date	Last Name	First Name
037360	NOS	110	4202	Operating Systems Concepts	2nd 8 week MM, 10/18 -12/15; Meeting dates:	HWY29	9101	TTH	01:30PM	03:30PM	10/18/10	12/15/10	Cooper	Linda
037360	NOS	110	4202	Operating Systems Concepts	10/21, 10/28, 11/4, 11/18, 12/2 and 12/9	HWY29	9101	TTH	01:30PM	03:30PM	10/18/10	12/15/10	Cooper	Linda
037361	NOS	110	4251	Operating Systems Concepts	1st 8 week MM, 8/16-10/8	HWY29	9101	W	06:00PM	09:00PM	8/16/10	10/8/10	Richard	Damon
037361	NOS	110	4251	Operating Systems Concepts	Meeting dates: 8/18, 8/25, 9/1, 9/8, 9/15,	HWY29	9101	W	06:00PM	09:00PM	8/16/10	10/8/10	Richard	Damon
037361	NOS	110	4251	Operating Systems Concepts	9/22, 9/29 and 10/6	HWY29	9101	W	06:00PM	09:00PM	8/16/10	10/8/10	Richard	Damon
037364	NOS	120	4201	Linux/UNIX Single User	1st 8 week MM, 8/16-10/8 - Meeting dates: 8/17,	HWY29	9101	T	08:30AM	12:30PM	8/16/10	10/8/10	Johnson	Thomas
037364	NOS	120	4201	Linux/UNIX Single User	8/24, 8/31, 9/7, 9/14, 9/21, 9/28 and 10/5	HWY29	9101	T	08:30AM	12:30PM	8/16/10	10/8/10	Johnson	Thomas
037365	NOS	120	4212	Linux/UNIX Single User	2nd week MM 10/18-12/15	HWY29	9104	TTH	01:30PM	03:30PM	10/18/10	12/15/10	Johnson	Thomas
037365	NOS	120	4212	Linux/UNIX Single User	Meeting dates: 10/21, 10/26, 10/28, 11/2, 11/4,	HWY29	9104	TTH	01:30PM	03:30PM	10/18/10	12/15/10	Johnson	Thomas
037365	NOS	120	4212	Linux/UNIX Single User	11/9, 11/16, 11/18, 11/23, 11/30, 12/02	HWY29	9104	TTH	01:30PM	03:30PM	10/18/10	12/15/10	Johnson	Thomas
037365	NOS	120	4212	Linux/UNIX Single User	and 12/7	HWY29	9104	TTH	01:30PM	03:30PM	10/18/10	12/15/10	Johnson	Thomas
037366	NOS	120	4251	Linux/UNIX Single User	1st 8 week MM, 8/16-10/8	HWY29	9101	TH	06:00PM	10:00PM	8/16/10	10/8/10	Johnson	Thomas
037366	NOS	120	4251	Linux/UNIX Single User	Meeting dates: 8/19, 8/26, 9/2, 9/9, 9/16, 9/23,	HWY29	9101	TH	06:00PM	10:00PM	8/16/10	10/8/10	Johnson	Thomas
037366	NOS	120	4251	Linux/UNIX Single User	9/30 and 10/7	HWY29	9101	TH	06:00PM	10:00PM	8/16/10	10/8/10	Johnson	Thomas
037754	NUR	101	410	Practical Nursing I	Meeting dates: 8/24, 9/3, 9/8, 9/21, 10/19, 10/20, 10/26, 10/27, 10/29, 11/2, 11/3, 11/9,	S	2235	MTH	08:00AM	10:00AM	8/16/10	12/15/10	Davis	Alicia
037754	NUR	101	410	Practical Nursing I	11/10, 11/16, 11/17, 11/19, 11/23, 11/30, 12/1,	S	2235	F	08:00AM	11:00AM	8/16/10	12/15/10	Davis	Alicia
037754	NUR	101	410	Practical Nursing I	12/7, 12/8. Check with instructor for meeting	S	HOSP	TW	06:45AM	11:45AM	8/16/10	12/15/10	Davis	Alicia
037754	NUR	101	410	Practical Nursing I	times	S	HOSP	TW	06:45AM	11:45AM	8/16/10	12/15/10	Davis	Alicia
037369	SEC	210	4202	Intrusion Detection	2nd 8 week MM, 10/18-12/15	HWY29	9104	T	08:30AM	11:45AM	10/18/10	12/15/10	Cooper	Linda
037369	SEC	210	4202	Intrusion Detection	Meeting dates: 10/19, 10/26, 11/2, 11/9, 11/16,	HWY29	9104	T	08:30AM	11:45AM	10/18/10	12/15/10	Cooper	Linda
037369	SEC	210	4202	Intrusion Detection	11/23, 11/30, 12/7 and 12/14	HWY29	9104	T	08:30AM	11:45AM	10/18/10	12/15/10	Cooper	Linda
037947	SEC	220	4201	Defense-In-Depth	1st 8 week MM, 8/16-10/8 - Meeting dates: 8/17,	HWY29	9104	T	08:30AM	11:45AM	8/16/10	10/8/10	Cooper	Linda
037947	SEC	220	4201	Defense-In-Depth	8/24, 8/31, 9/7, 9/14, 9/21, 9/28 and 10/5	HWY29	9104	T	08:30AM	11:45AM	8/16/10	10/8/10	Cooper	Linda

# Fall 2010 Telecourse Schedule

**Saturday Class Dates: August 21, September 25, October 23, December 4**

 **Video on Demand:** During the first class meeting details will be provided by each instructor on how to access Telecourse videos via the internet (DSL or broadband connection required for quality viewing).

## North Campus, Rowan County

Course	RCCC Title	Telecourse Title	Class Times	Room
COM-110-650	Introduction to Communication (38005)	<i>Human Communication</i>	12:15pm-2:15pm	311
ENG-111-650-H*	Expository Writing (38121)	<i>The Writer's Circle</i>	10:00am-12:00pm	311
ENG-112-650-H*	Argument-Based Research (38144)	<i>Advanced English Composition</i>	7:45am-9:45am	311
HIS-121-650	Western Civilization I (37273)	<i>The Western Tradition I</i>	10:00am-12:00pm	634
POL-120-650	American Government (37786)	<i>Voices in Democracy</i>	12:15pm-2:15pm	630
PSY-150-650	General Psychology (037828)	<i>Discovering Psychology</i>	7:45am-9:45am	618
PSY-150-651	General Psychology (37829)	<i>Discovering Psychology</i>	10:00am-12:00pm	618
PSY-241-650	Developmental Psychology (37841)	<i>Seasons of Life</i>	7:45am-9:45am	616
PSY-241-651	Developmental Psychology (37842)	<i>Seasons of Life</i>	10:00am-12:00pm	616

## South Campus, Cabarrus County

Course	RCCC Title	Telecourse Title	Class Times	Room
<del>COM-110-655</del>	<del>Introduction to Communication (38007)</del>	<del><i>Human Communication</i></del>	<del>12:15pm-2:15pm</del>	<del>2315</del>
ENG-111-655-H*	Expository Writing (38122)	<i>The Writer's Circle</i>	10:00am-12:00pm	2315
ENG-112-655-H*	Argument-Based Research (38145)	<i>Advanced English Composition</i>	7:45am-9:45am	2315
HIS-131-655	American History I (37281)	<i>Unfinished Nation I</i>	10:00am-12:00pm	2220
PSY-150-655	General Psychology (37830)	<i>Discovering Psychology</i>	7:45am-9:45am	2306
PSY-150-656	General Psychology (37831)	<i>Discovering Psychology</i>	10:00am-12:00pm	2306

The Bookstores on each campus will be open:  
August 21 from 10:00am – 12:30pm

The Campus Library (LRC) on each campus will be open each  
Telecourse Saturday from 9:00am – 1:00pm

\*Interactive TeleVision: Select Telecourse classes are offered via Interactive TeleVision (ITV). ITV classes are led by an instructor from one classroom and broadcast to the other location. Each room is equipped with cameras, monitors and voice-activated microphones, allowing real-time communication between classrooms.

# FALL 2010 TELECOURSES

Here's what you need to know when registering.

## What is a Telecourse?

Telecourse students meet with their instructor one Saturday a month, for a total of four face-to-face meetings. Students must attend an on-campus orientation during the first class session. Course content is delivered via a video series along with textbook materials. In between meetings, students follow their course outline, study their textbook and video series, and complete assignments outside of class time. Tests are also administered outside of the classroom meetings.



**Video on Demand:** During the first class meeting details will be provided by each instructor on how to access Telecourse videos via the internet (DSL or broadband connection required for quality viewing).

## What Do I Have To Do?

- Register for the course. See the **schedule** for a list of courses offered and details about the required on-campus class sessions.
- Attend the **mandatory** first class meeting and attend on-campus classes, conducted on specific Saturdays. If it is impossible for the student to attend the first class meeting due to unavoidable circumstances such as sickness, death in family, etc., the student is responsible for contacting the instructor. **THOSE STUDENTS WHO DO NOT ATTEND THE FIRST CLASS MEETING AND DO NOT MEET WITH THE INSTRUCTOR DURING THE FOLLOWING WEEK WILL BE DROPPED IMMEDIATELY.**
- In addition to viewing the video lessons, students must use textbooks and instructional materials.
- Meet all testing, assignment, and course deadlines. These courses are **not** self-paced.

## Is the LRC (Library) Open on Saturdays?

In addition to regular operating hours, the North and South Campus LRCs will be open several Saturdays during the semester. Visit the LRC Internet link for Saturday information: <http://www.rowancabarrus.edu/lrc/information.html>.

## When is the Last Day to Withdraw from a Telecourse?

The last day to withdraw from a Telecourse with a grade of "W" is located online: <http://www.rccc.edu/calendar/>. Review the **REVISED Withdrawal Policy** online: <http://www.rccc.edu/withdrawal/> (effective Fall 2010)

## When Can I Purchase My Textbooks and Materials?

Textbooks are available in the North and South Campus RCCC Bookstores during regular hours. Telecourse textbooks will also be for sale in each North and South Campus location on the dates indicated on the Telecourse schedule.

## Can I Bring Children Onto Campus?

Students are asked not to bring children on campus since the college cannot assume responsibility for unattended children wandering about the campus. RCCC is committed to providing an environment conducive to learning, and children may disrupt the learning environment when they are brought into the classroom or left unattended.

## Can I Be Contacted While Attending Saturday Sessions?

In the event you need to be contacted while on campus because of an **emergency situation**, you may be reached by calling the **North Campus weekend attendant at 704-216-3512** or the **South Campus weekend attendant at 704-216-3673**. In addition to leaving this phone number with someone needing to reach you in the event of an emergency, please also leave with this person the name of the event and the room number where you can be reached.

# How Do I Do That?

## Computer Software Questions Answered



**FREE • 24/7**

College students barely have enough time in the day for all that studying. You certainly can't afford to let software struggles slow you down. RCCC and Atomic Learning provides **free**, just-in-time answers to your "how do I do that?" software questions.

### Blackboard

### Microsoft Office

### Windows

### Pagemaker

### Podcasting

### iTunes

### TI 84 Calculator

### ... and more!

Get online and get answers when you need them.

- Answer the quick software questions you have while doing assignments
- Learn new skills to prepare you for your future career
- Keep up-to-date on your technology knowledge – podcasts, blogging, web-design and more!

### Help! How do I...

Create a Powerpoint presentation, Word document, Excel spreadsheet, Web Page, Blog or Podcast?

Figure out how to use my TI 84 calculator?

Use my new computer that came with Microsoft Vista?

Use Blackboard (students and faculty)?

Create a playlist in iTunes?

Use \_\_\_\_\_? Insert your software application here – Atomic Learning offers tutorials of hundreds of programs.

**Atomic Learning is here and ready for you from wherever you have Internet access! Atomic Learning provides web-based software training for hundreds of applications.**

**The tutorials include audio and video/graphics, and are short, easy-to-view-and-understand. Best of all, they were created with the dialup-Internet users in mind (not a bandwidth hog).**

**How to access:** Go to <http://highed.atomiclearning.com/>

**How to login:** Right now, everyone uses the same global login, since there is no individual tracking or reporting. We can explore customized logins as use increases. The username is **rccc** and the password is **student**. Once you login, just click on the "Our Tutorials" link to look for your desired topic.

**Tip:** Just click "yes" when the MIME question appears on your screen.

**Note:** If accessing the tutorials in open lab areas, you will want to bring a headset, earbuds, or the like, so the audio won't disturb others.