

[www.rowancabarrus.edu/registration/](http://www.rowancabarrus.edu/registration/)

**Early Registration/Advising ..... June 30 – August 6**

Beginning June 23, call to make an appointment with an advisor regarding your Fall Semester 2008 schedule. North Campus: 704-216-3515 / South Campus 704-216-3495

**Telephone Registration (TREG) (704-216-0231)..... June 30 – August 6**

**General Registration (2:00 pm – 6:00 pm) ..... August 12 - North Campus  
August 13 - South Campus**

NOTE: Registration will be held in the Student Center and other various locations at North and South Campuses. Look for directional signs when coming on campus for General Registration.

**Schedule Changes (Drop/Add) ..... August 18 & 19  
North / South Campuses  
9:00 am – 11:00 am & 4:30 pm – 6:30 pm**

NOTE: Student schedules may be changed during Early Registration/Advising. Also, beginning the first day of every semester (Fall/Spring), there is a two-day period in which students can register late and drop/add courses. During Summer Term there is a one-day period in which students can register late and drop/add courses. Advisors will be available at North and South campus to assist you with schedule changes during the dates and times shown above.

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## Payment of Tuition

**If you register with an advisor or by Telephone Registration June 30 – August 6, payment is due no later than August 6, 2008 at 7:00 p.m. If you register on August 12<sup>th</sup> or 13<sup>th</sup>, payment is due the same day by 7:00 p.m.**

NOTE: Your schedule will be deleted if you fail to pay tuition and fees or process completion of financial aid and/or scholarship paperwork, or third-party billings by the dates designated. Non-payment of tuition and fees for the semester could result in limited availability of the courses you need to complete your program in a timely manner.

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## Tuition, Fees and Refund Policy

Tuition and fees, as well as the refund policy, are set by the North Carolina State Board of Community Colleges and the North Carolina General Assembly, and are subject to change. Refunds are automatically processed based on deadlines and drop dates (as stated below) and are mailed to the student. Refund checks are mailed within six weeks after the semester has started. In-State Students registering for 16 or more credit hours are charged a maximum tuition of \$672.00 per semester. Students registering for 15 or less credit hours are charged \$42.00 per credit hour each semester. Out of State students registering for 16 or more credit hours are charged a maximum tuition of \$3,372.80 per semester. Out of State students registering for 15 credit hours or less are charged \$233.50 per credit hour each semester.

## Drop for Refund Deadlines

### A. Classes that begin the first eight calendar days of the semester:

1. A 100% refund shall be made if the student drops the class prior to the first day of the semester (August 18, 2008). A Drop/Add/Withdrawal Notice must be presented by the student if a refund is requested.
2. A 75 % refund shall be made if the student drops the class on or after the first day of the semester and prior to or on the official 10 percent point of the semester, which is Wednesday, August 27, 2008, as published in the Academic Calendar. Refunds will not be made after this date.
3. **Refunds will not be granted after Wednesday, August 27, 2008, as published in the Academic Calendar.**

### B. Classes that begin in times other than the first eight calendar days of the semester:

1. A 100% refund shall be made if the student drops the class prior to the first class meeting.
2. A 75% refund shall be made if the student drops the class prior to or on the 10 percent of the class.
3. Refunds will *not* be granted after the 10% point of a class (normally within two days of class start).

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## Activity and Technology Fees

Students will be charged a \$16.00 activity fee for each of the fall and spring semesters regardless of the number of curriculum credit hours enrolled. A flat fee of \$6.00 for activity fee is charged during the Summer Term regardless of the number of curriculum credit hours enrolled. This fee is refundable only if the student completely drops all courses by the refund deadline as published in the Academic Calendar.

Students are charged a Technology Fee on a pro-rata basis each semester depending on the number of curriculum credit hours enrolled (maximum fee of \$16.00). Technology fees provide for instructional supplies, materials, computers, and other technology support. This fee may be refundable based on the number of credit hours dropped by the refund deadline as published in the Academic Calendar.

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## Withdrawal from Classes

The student is responsible for initiating the withdrawal process. To receive a grade of WP (Withdrawal Passing) or WF (Withdrawal Failing), the student must submit a Drop/Add/Withdrawal Notice to the instructor of the class.

Withdrawal Dates for Fall Semester 2008	
1 <sup>st</sup> 8-week classes	October 2, 2008
16-week classes, including telecourses	November 20, 2008
2 <sup>nd</sup> 8-week classes	December 5, 2008

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## Distance Education Classes (Internet, Hybrid, Telecourse)

Please refer to the Distance Education website ([www.rowancabarrus.edu/distance/](http://www.rowancabarrus.edu/distance/)) for important information regarding class orientation, start dates, and/or access.