



Spring Semester 2010

(Beginning on Monday, October 19, 2009 at 8:00A and ending at 7:00P on Monday, November 30, 2009.)

If you register with an advisor, on the Web, or by Telephone Registration between October 19 - November 30, 2009, payment is due no later than Monday, December 7, 2009 at 7:00 p.m.

To make a payment: dial 704-216-0231

Information Needed	What to type
Colleague ID #	_____
Date of Birth (Six digits)	__ / __ / __ (mm / dd / yy)
MasterCard / Visa Number	_____
Card Expiration Date	__ / __ (mm / yy)

A sample of what the telephone payment system will say is included below:

1. "Welcome to the RCCC telephone payment and registration system."
2. "Please enter your Colleague ID #." **The system will say your Colleague ID # back to you and say "Press 1 if this is correct. Press any other key if it is not."**
3. "Please enter your 6 digit date of birth." (mm/dd/yy)
4. "Your new A/R balance is:" **The system will speak your balance to you.**
5. "Press 1 to use your credit card to make your payment; press any other key to skip this option."
6. "We accept Master Card, Visa."
7. "Please enter your credit card number followed by the # key. You may press the * key to cancel the transaction."
8. "Please enter a four digit expiration date using 2 digits for the month followed by 2 digits for the year." **The payment system speaks back to you its intent to process your credit card and asks you to confirm your decision to proceed.**
9. **If the transaction is successful you will hear, "The transaction is now complete and your account is now paid."**
10. **If the transaction is not successful, you will be given further instructions for payment.**