

# Spring 2009 TELECOURSES

Here's what you need to know when registering.

## What is a Telecourse?

Telecourse students meet with their instructor one Saturday a month, for a total of four face-to-face meetings. Students must attend an on-campus orientation during the first class session. Course content is delivered via a DVD series along with textbook materials. DVDs will be provided during the first class meeting. In between meetings, students follow their course outline, study their textbook and DVD series, and complete assignments outside of class time. Tests are also administered outside of the classroom meetings.

## What Do I Have To Do?

- Register for the course. See the **Schedule** for a list of courses offered and details about the required on-campus class sessions.
- Attend the **mandatory** first class meeting and attend on-campus classes, conducted on specific Saturdays.
- In addition to viewing the DVD lessons, students must use textbooks and instructional materials.
- Meet all testing, assignment, and course deadlines. These courses are **not** self-paced.

## When Do I Start My Telecourse Course?

**Note: Classes begin on Saturday, January 24 on North Campus and Saturday, January 31 on South Campus.** Please see the schedule on the reverse of this page for details on all Saturday meeting dates.

If it is impossible for the student to attend the first class meeting due to unavoidable circumstances such as sickness, death in family, etc., the student is responsible for contacting the instructor. **THOSE STUDENTS WHO DO NOT ATTEND THE FIRST CLASS MEETING AND DO NOT MEET WITH THE INSTRUCTOR DURING THE FOLLOWING WEEK WILL BE DROPPED IMMEDIATELY.**

## Is the LRC (Library) Open on Saturdays?

In addition to regular operating hours, the North and South Campus RCCCs will be open several Saturdays during the semester. Visit the LRC Internet link for Saturday information: <http://www.rowancabarrus.edu/lrc/information.html>.

## When is the Last Day to Withdraw from a Telecourse?

The last day to withdraw from a Telecourse with a grade of "WP" or "WF" is April 21, 2009. Students are responsible for completing a Drop/Add/Withdrawal form, but must obtain their instructor's signature according to the new withdrawal policy (see instructions on the Drop/Add/Withdrawal form). These forms are available in Student Services. Telecourse students may email their instructor if they want to withdraw. The instructor will complete a Drop/Add/Withdrawal form and attach the email as documentation that the withdrawal was requested by the student. Students should work with the instructor to allow enough time to process and meet the deadline.

## When Can I Purchase My Textbooks and Materials?

Textbooks are available in the North and South Campus RCCC Bookstores during regular hours. Telecourse textbooks will also be for sale in each North and South Campus location on the dates indicated on the reverse page.

## Can I Bring Children Onto Campus?

Students are asked not to bring children on campus since the college cannot assume responsibility for unattended children wandering about the campus. RCCC is committed to providing an environment conducive to learning, and children may disrupt the learning environment when they are brought into the classroom or left unattended.

## Can I Be Contacted While Attending Saturday Sessions?

In the event you need to be contacted while on campus because of an **emergency situation**, you may be reached by calling the **North Campus weekend attendant at 704-216-3512** or the **South Campus weekend attendant at 704-216-3673**. In addition to leaving this phone number with someone needing to reach you in the event of an emergency, please also leave with this person the name of the event and the room number where you can be reached.

## TELECOURSE Schedule

### North Campus, Rowan County Saturday Meeting Dates

January 24, February 21, March 21, May 2

The North Campus Bookstore will be open on January 24 from 10:00 am – 12:30 pm			The North Campus Library (LRC) open: January 24, February 21, March 21, May 2 from 9:00 am – 1:00 pm			
Course	Synonym	RCCC Title	Telecourse Title	Meeting Times	Room	Cr. Hrs.
COM 110-650	027702	Introduction to Communication	<i>Human Communication</i>	10:00am-12:00pm	632	3
ENG 112-650	027885	Argument-Based Research	<i>Advanced English Composition: Research for Writers</i>	10:00am-12:00pm	634	3
HIS 122-650	027583	Western Civilization II	<i>The Western Tradition II</i>	12:15pm-2:15pm	630	3
MKT 123-650	027966	Fundamentals of Selling	<i>The Sales Connection: Principles of Selling</i>	10:00am-12:00pm	630	3
PSY 150-650	027452	General Psychology	<i>Psychology: The Human Experience</i>	7:45am-9:45am	618	3
PSY 150-651	027453	General Psychology	<i>Psychology: The Human Experience</i>	10:00am-12:00pm	618	3
PSY 241-650	027535	Developmental Psychology	<i>The Lifespan Telecourse</i>	7:45am-9:45am	616	3
PSY 241-651	027536	Developmental Psychology	<i>The Lifespan Telecourse</i>	10:00am-12:00pm	616	3

### South Campus, Cabarrus County Saturday Meeting Dates

January 31, February 28, March 28, May 9

The South Campus Bookstore will be open on January 31 from 10:00 am – 12:30 pm			The South Campus Library (LRC) open: January 31, February 28, March 28, May 9 from 9:00 am – 1:00 pm			
Course	Synonym	RCCC Title	Telecourse Title	Meeting Times	Room	Cr. Hrs.
BUS 110-655	027854	Introduction to Business	<i>It's Strictly Business: An Introduction to the World of Business</i>	7:45am-9:45am	308	3
BUS 121-655	027869	Business Math	<i>By the Numbers: Practical Applications of Business Mathematics</i>	10:00am-12:00pm	308	3
ENG 111-655	027860	Expository Writing	<i>A Writer's Exchange</i>	10:00am-12:00pm	2206	3
ENG 131-655	027905	Introduction to Literature	<i>American Passages</i>	7:45am-9:45am	2206	3
ENG 251-655	027907	Western World Literature I	<i>Living Literature</i>	12:15pm-2:15pm	2206	3
HIS 132-655	027584	American History II	<i>Unfinished Nation II</i>	10:00am-12:00pm	2220	3
PSY 150-655	027476	General Psychology	<i>Psychology: The Human Experience</i>	7:45am-9:45am	2318	3
PSY 150-656	027477	General Psychology	<i>Psychology: The Human Experience</i>	10:00am-12:00pm	2318	3

**On the first class meeting day DVD sets will be distributed. There is no cost for the DVD series if the DVD set is returned by the last class meeting.**