

RCCC Students with Disabilities Accommodation Notification for Faculty and Staff

Student Name: _____ Disability: _____

Semester: _____ Course/Section: _____

The student identified above has requested the classroom accommodations indicated below based upon appropriate documentation as required by the RCCC Policies and Procedures for Student with Disabilities. Your assistance may be necessary to effectively implement some accommodations.

Please note the information provided is confidential and should not be shared without the student's written permission. Speaking with the student regarding accommodations, academic progress, and classroom behavior is always appropriate; however, questioning the student specific to her/his disability is inappropriate and may be illegal. Please contact Holly Wagoner ext. 3639 (North Campus) or Misty Moler ext. 3623 (South Campus) if you have any questions or need assistance with accommodations. Thank you for your support and assistance.

Testing Accommodations

Contact Disability Services if assistance is needed providing these accommodations.

- No scantron/bubble sheets
- Extended Time (time and a half)
- Test in a separate location (quiet/ minimal distractions)
 - Testing Center
 - Student Services
 - Enlarged print
 - Test reader (test read aloud)
 - Test on tape
 - Test scribe
 - Test using a computer or other assistive technology.

- Personal attendant: _____ to accompany student for personal needs only (no academic assistance)
- Extended time for in-class assignments
- Sign Language Interpreter (arranged through Disability Services): _____
- Flexibility with attendance due to a documented disability. (Instructor's discretion as long as doing so will not fundamentally alter learning. It is not required.)
- Other: _____

Classroom Accommodations

Contact Disability Services if assistance is needed providing these accommodations.

- Accessible table/chair/desk/location
- Enlarged print (syllabi/handouts)
- Volunteer note-taker (carbonless paper available upon request through Disability Services or students may make copies in Student Services)
- Use of tape recorder for notes
- Textbook on CD or Braille (provided through Disability Services)

It is the student's responsibility to have this form signed by each instructor and return the signed forms to the Disability Services Counselor to ensure accommodations.

Student Signature Date

Instructor Signature Date

Disability Services Date